

Annual Report

2013- 2014

SDA

S A S K A T C H E W A N

Dietitians

A S S O C I A T I O N

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Mission Statement

In a spirit of mutual respect, honesty and collaboration as mandated by the government of Saskatchewan, the Saskatchewan Dietitians Association is a regulatory body dedicated to:

- protecting the public by registering competent Dietitians;
- setting the standards of practice, codes of conduct, and framework for continued competence; and
- investigating and acting on complaints in a fair, just, and defined manner.

About the Saskatchewan Dietitians Association

The **Saskatchewan Dietitians Association (SDA)** is the professional regulatory body for Registered Dietitians (RD or Pdt) in Saskatchewan. Regulation of the dietetic profession has been delegated to SDA by the Saskatchewan Government through the Dietitians Act. “Dietitian” is a protected title under the Act; therefore, only members of SDA can use the title.

SDA exists to protect the public by ensuring those who practise as Registered Dietitians are both qualified and competent.

SDA fulfills this role by:

- setting and monitoring the standards for dietetic practice to ensure the public receives safe, competent and ethical nutrition services; and.
- investigating complaints about the performance or ethical conduct of a Registered Dietitian; and, recommend the appropriate remedial or disciplinary action.

Organizational Structure



Board Members 2013-2014

Name	Position	Term
Charlotte Pilat Burns	President	Year 2 of 2
Seshni Naidoo	President Elect	Year 1 of 1
Shawna Weeks	MAL of Professional Conduct	Year 1 of 2 First Term
Martina Richmond	MAL of Professional Standards	Year 1 of 2 First Term
Shawn Smith	MAL of Discipline	Year 1 of 2 First Term
Laurel Leuschen	MAL of Legislation	Year 1 of 2 Second Term
Bronwyn Smetaniuk	MAL of Registration	Year 1 of 2 Second Term
Noel Selinger	Public Member	Year 1 of Second Term
Vivian Chicilo	Public Member	Year 3 of Second Term
Gene Motruk	Public Member	Year 2 of First Term

Employees

Lana Moore RD - Registrar

Kim Askin - Bookkeeper

Glenna Coleman - Administrative Assistant



Committees

Legislation:

Role: This committee ensures that SDA is abiding by all provincial and national legislation affecting the practice of dietetics in Saskatchewan and is acting in accordance with all sections listed in The Dietitians Act.

Members: *Laurel Leuschen (MAL), Janelle Gordon, Roseann Nasser, Larissa Swityk Conacher, Leah Barth, Flo Woods, Krista Loessl, Myrna McDiarmid, Martina Richmond, Audra Kish, Nina Wilson, Angela Mueller, Pam Cherkewich, Shari Tremaine, Jennifer Braun, Renee Nagus*

Registration:

Role: This committee makes recommendations to the Registrar with respect to accepting applicants for Full Practice Memberships, Restricted Memberships and/or Temporary Memberships. This committee also provides input to the SDA Board regarding issues that impact registration.

Members: *Bronwyn Smetaniuk (MAL), Julie Bunney, Shanda Boehm, Alicia Oliver, Shari Tremaine, Jennifer Miller.*

Professional Standards:

Role: This committee establishes, revises and updates policies and procedures for the Continuing Competence Program. The committee reviews all learning plans and completed learning plan submissions. A subcommittee is responsible for completing the audits of the Continuing Competence Program.

Members: *Martina Selinger (MAL), Jean Coleman, Sharon Walker, Julie Kozmeniuk, Darci Climenhaga, Candace Kopec, Tammy Taylor, , Joel Sanden, Tracey Sentes, Danielle Campbell*

Professional Conduct:

Role: This committee investigates complaints made against members. The complaints are referred to the committee by the Registrar.

Members: *Shawna Weeks (MAL), Julie Kozmeniuk, Suzanne Chubak, Tracy Sanden, Janice Hayden, Allison Cammer, Dena Webb-Listwin*

Discipline:

Role: This committee determines whether or not a member is guilty of professional misconduct or professional incompetence. It reviews the report submitted by the Professional Conduct Committee and conducts a formal hearing if necessary. If a member is found guilty of professional misconduct or professional incompetence, the Discipline Committee will determine the appropriate resolution.

Members: *Shawn Smith(MAL), Renee Coles, Melanie Dubyk, Nicole McLennan, Noel Selinger, Vivian Chicilo, Gene Motruk*

Communication (ad hoc):

Role: This committee plans, develops and distributes SDA Communication to members and the general public.

Members: *Carla Flogan, Robin Hartl, Poppy Lowe, Lana Moore*

Nominations (ad hoc):

Role: This committee is to provide overall leadership of Board succession planning.

Members: *Shawn Smith, Seshni Naidoo, Charlotte Pilat Burns, Lana Moore*

Finance:

Role: This committee prepares financial reports for Board review, recommends budget and investment strategies to the Board.

Members: *Charlotte Pilat Burns, Gene Motruk, Lana Moore, Seshni Naidoo*



Nutrition Month Proclamation and Meeting with the Minister of Health- Dustin Duncan in March 2014

Left to Right: Poppy Lowe, Lana Moore, Allison Cammer, Honorable Dustin Duncan, Dr. Susan Whiting, Tammy Ives and Roseann Nasser

Message from the President

It has been a good year at the Saskatchewan Dietitians Association (SDA). The SDA Board developed a new three year strategic plan in October 2013. The Board and committees are now working on a number of tasks outlined in the 2013-2016 strategic plan.

At last year's AGM, members approved the scope of practice statement for Dietitians in Saskatchewan at entry to practice. This past year, the Legislation Committee focused on trying to describe those activities beyond the scope of practice of Dietitians at entry to practice. The Legislation Committee will continue its work on this and once complete, SDA will have a framework to follow to regulate activities in areas of advanced practice that could pose a risk to the public if done incorrectly.

The Professional Standards Committee continues to refine the process for the Continuing Competence Program. A member workbook has been developed and communication with members regarding changes to the process occurred.

We continue work on refreshing the member's side of the SDA website. The overall design concept will be more user-friendly and provide members with improved services. We are also pleased to see membership numbers increase including registrants from around the world.

In celebration of Nutrition Month, SDA was part of a delegation that attended the Saskatchewan Legislature for the proclamation of Nutrition Month. A meeting was held with the Minister of Health, the Honourable Dustin Duncan to discuss the proposed provincial Dietitian Advisory Services, the work of the Long Term Care Action Group, scope of practice and the national Nutrition Month campaign. In partnership with Dietitians of Canada, letters were sent to employers identifying March 19 as National Dietitian's Day.

Nationally, SDA has been actively involved in the Alliance of Canadian Dietetic Regulatory Bodies. The majority of the work of the Alliance in this past year has centered around the implementation of the Integrated Competencies for Dietetic Education and Practice (ICDEP). The Alliance has also been heavily involved in the Partnership for Dietetic Education and Practice (PDEP) and determining the future role of PDEP, especially in regards to the accreditation of academic and practical training programs in Canada.

We are very fortunate to have Lana Moore as our Registrar. Lana continues to accept more responsibility (and hours) and is an unassuming leader in the profession. The support staff members, Kim Askin (Bookkeeper) and Glenna Coleman (Administrative Assistant), are also essential in ensuring that SDA runs smoothly behind the scenes.

I would like to express my gratitude to the volunteers that participate on SDA's committees and to the 2013-14 SDA Board of Laurel Leuschen, Seshni Naidoo, Martina Richmond, Bronwyn Smetaniuk, Shawn Smith, Shawna Weeks and the public representatives Vivian Chicilo, Noel Selinger and Gene Motruk for their leadership provided to SDA over the past year. We appreciate your commitment to SDA and to protecting the public.

Sincerely,

Charlotte Pilat Burns



Public Members' Report

There are three public members on the Saskatchewan Dietitians Association (SDA) Board of Directors. Public members are recommended by the Minister of Health and approved via Order in Council by the Lieutenant Governor following the advice and consent of the Executive Council. Terms are for 3 years (renewable).

The role of the public members is to represent the public and bring forward a public perspective on issues of concern that are presented to the Board of Directors. As participating board members, we ensure that the profession acts fairly, follows appropriate legislation and bylaws, fosters appropriate standards of practice and professional ethics and serves to protect the public interest. SDA public members sit as members of the Association's Discipline Committee.

Current public members on the Association's Board are Vivian Chicilo, Noel Selinger and Gene Motruk. Vivian is completing the third year of her second term. Noel is completing the first year of her second term; and, Gene is completing the second year of his first term.

We enjoy working with the current Board of Directors and find them to be a group of dedicated, ethical individuals who never lose sight of the role of dietitians in the continued improvement of the health care of the people of Saskatchewan. They are responsive to the needs of their members, show exemplary stewardship of the monies in their care and exhibit thoughtful, informed decision making.

Respectfully Submitted By:

Vivian Chicilo, Gene Motruk and Noel Selinger



Registration Reports (Reported at March 31, 2014)

Registration Statistics

	2013/14	2012/13	2011/12	2010/11	2009/10
Full Practicing Licences	342	328	315	310	298
Restricted Licences	2	1	0	0	2
Temporary Licences	0	0	0	0	0

Resignations

	2013/14	2012/13	2011/12	2010/11	2009/10
Moved out of Province	3	4	10	10	7
Retired or no longer in dietetic practice	6	6	7	7	18

New Registrants to SDA

	2013/14	2012/13	2011/12	2010/11	2009/10
Transfers from Other Provinces	4	5	4	6	7
Accredited Program Applicants	20	18	16	20	18
Graduate Attestation	0	0	0	1	0
International Applicants	0	0	2	0	0

Investigation and Discipline

Type of Request	2013/14	2012/13	2011/12	2010/11	2009/10
Requests for the Complaint Investigation Application	1	3	1	0	0
Pre-investigations	0	0	0	0	0
Investigations	1	3	1	0	0
Discipline Hearings	0	0	0	0	0

Strategic Plan 2013-2016

In developing their strategic plan for 2013-2016, the SDA board acknowledges that SDA will **continue with the core work** that is delegated to the organization through the Dietitians Act. This includes **registration of new members, renewals for existing members, the continuing competence program and audit, complaints investigation and disciplinary processes.**

In addition to its core work, it established the following priorities:

Priority 1 Scope of Practice- Advanced Practice				
Desired Outcome: SDA defines the areas of advanced practice that pose a risk to the public and have a framework for how they will regulate these activities for dietitians in Saskatchewan.				
Strategy		Responsibility	Timeline	Progress
Action 1:	Define areas considered to be beyond entry level that if performed incorrectly pose a risk to the public.	Legislation Committee	Year 1	Facilitated meeting in November 2013 to identify activities considered beyond entry level.
Action 2:	Propose a framework on how to regulate those activities identified in action 1.	Legislation Committee	Year 1	Committee is currently reviewing the draft framework
Action 3	Identify and develop a pilot/template with three activities identified as being beyond entry level.	Legislation Committee	Year 1/2	
Action 3:	Collaborate with stakeholders in regards to submitting a proposal to Saskatchewan Health that would include the necessary bylaw/Act amendments needed to establish the regulatory framework and all the supporting pieces (standards of practice, guidelines for members, etc).	Legislation Committee, SDA Board	Year 2,3	

Priority 2: Integrated Competencies for Dietetic Education and Practice Integrated Competencies (ICDEP)				
Desired Outcome: The integrated competences are fully incorporated into SDA policies/documents and the CDRE.				
Strategy		Responsibility	Timeline	Progress
Action 1:	Update the Registration Committee policies and SDA Bylaws to incorporate the language of ICDEP and best practices.	Registration Committee	Year 1	Review by Registration Committee of Policy and Procedures is complete. The revisions now need to be approved by the SDA Board.
Action 2:	Develop a framework for streamlining and incorporating the ICDEP into processes for the assessment of those candidates seeking “substantial equivalence” (ie. international applicants, those who have completed their academic and/or practical training greater than three years ago and grad attestation route).	Registration Committee	Year 1	A framework has been developed by the Registration Committee and is currently being reviewed by the external assessor. Once consultation is complete, will go to SDA board for approval.
	Implement the framework.	Registration Committee	Year 2	
Action 3:	ICDEP reflected in the CDRE blueprint.	Alliance of Canadian Dietetic Regulatory Bodies	2014	A national committee (including Bronwyn Smetaniuk) revised the blueprint for the CDRE and the new blueprint has been approved by the Alliance. New blueprint will come into effect in 2014.

Priority 3: Continuing Competence Program				
Desired Outcome: A streamlined process for the continuing competence program is developed and implemented.				
Strategy		Responsibility	Timeline	Progress
Action 1:	Revise the Professional Standards Committee policies and procedures and SDA Bylaws as required to reflect the revised continuing competence program.	Professional Standards Committee	Year 1	Complete.
Action 2:	Adapt the members only side of the SDA website to include the new tools.	Registrar	Year 1	Changes made to learning plan format on the website and additional changes to incorporate practice reflection will be added when updated website goes live
Action 3:	Develop and distribute Member Workbook.	Registrar	Year 1	Complete and used during 2014 licence renewals.
Action 4:	Communicate the changes to members through the newsletter, renewal instructions and website.	Communications Committee	Year 1	Articles in SDA Newsletter for Winter and Spring 2014.
Action 5:	Evaluation by the committee to identify if less issues with learning plans and to see if members better understand the process.	Professional Standards Committee	Year 2	Second review of 2014-15 learning plans suggests improvements in submissions.

Priority 4: Infrastructure/Capacity to Sustain SDA				
Desired Outcome: SDA continues to be a sustainable organization, able to respond to changing demands. SDA Members are well informed.				
Strategy		Responsibility	Timeline	Progress
Action 1:	Track time demands of SDA staff and board.	Registrar, Board Members, Committee Chairs	Year 1	Tracking tool created for Registrar.
	Monitor and evaluate trends of time demands to ensure we are making the best use of limited resources.	Registrar, Board	Year 2	
Action 2:	Establish a process and schedule for monitoring and reviewing the data gathered in Action 1; link with budget cycle.	Registrar, Board	Year 1	
Action 3:	Establish indicators and methods to assess member engagement	Registrar, Board	Year 1	
	Monitor and evaluate the level of member engagement through established indicators	Registrar, Board	Year 2	

Priority 5: SDA Board Governance				
Desired Outcome: SDA is a well-run organization that applies appropriate policies and governance tools.				
Strategy		Responsibility	Timeline	Progress
Action 1:	Formalize link between the SDA Board and the College of Pharmacy and Nutrition (U of S)	Board	Years 1-3	Discussions in regards to formalizing role.
Action 2:	Develop and implement an employee evaluation process	Board	Year 1	Review of performance appraisal samples
Action 3:	Assign responsibility and implement a schedule for regular review and updating of SDA policies.	Board	Year 1-2	Schedule developed.
Action 4:	Develop a skills matrix to be used by the board for recruitment process.	Nominations Committee	Year 1	
Action 5:	Clarify AGM process for voting, nominations, etc.	Nominations Committee	Year 1	Complete.
Action 6:	Pilot test a board self-assessment process and plan improvements identified	Board	Year 1-2	Development of framework and tools.

Financial Statements of

**SASKATCHEWAN DIETITIANS
ASSOCIATION**

Year ended March 31, 2014



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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Saskatchewan Dietitians Association

We have audited the accompanying financial statements of Saskatchewan Dietitians Association, which comprise the statement of financial position as at March 31, 2014, the statements of operations and unrestricted net assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Saskatchewan Dietitians Association as at March 31, 2014, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

KPMG LLP

Chartered Accountants

May 29, 2014
Regina, Canada

SASKATCHEWAN DIETITIANS ASSOCIATION

Statement of Financial Position

As at March 31

	2014	2013
Assets		
Current assets:		
Cash	\$ 94,638	\$ 88,359
Accrued interest receivable	2,429	5,204
Guaranteed investment certificates (note 4)	377,105	372,900
Prepaid expenses	650	650
	<u>\$ 474,822</u>	<u>\$ 467,113</u>
Liabilities and Unrestricted Net Assets		
Current liabilities:		
Accounts payable and accrued liabilities	\$ 9,200	\$ 9,223
Prepaid membership fees	102,925	97,115
	<u>112,125</u>	<u>106,338</u>
Unrestricted net assets	362,697	360,775
Commitments (note 7)		
	<u>\$ 474,822</u>	<u>\$ 467,113</u>

See accompanying notes to financial statements.

On behalf of the Board:

_____ Director

_____ Director

SASKATCHEWAN DIETITIANS ASSOCIATION

Statement of Operations and Unrestricted Net Assets

Year ended March 31, 2014, with comparative information for 2013

	2014	2013
Revenue:		
Membership fees	\$ 104,765	\$ 101,770
Interest	6,793	7,509
Canadian Dietitians Registration Examination	8,000	6,800
Application fees	2,520	2,205
Other	70	90
	<hr/>	<hr/>
	122,148	118,374
Expenses:		
Staffing	49,638	42,311
Administrative	20,883	15,098
Executive	11,401	9,029
Professional Conduct Committee	12,153	960
Canadian Dietitians Registration Examination	7,472	6,784
Support services	4,878	6,018
Communications and advertising	3,300	13,554
Professional Standards Committee	2,503	3,157
Canadian Dietetic Regulatory Alliance	6,980	3,914
Legislation Committee	725	101
Registration Committee	293	11
	<hr/>	<hr/>
	120,226	100,937
Excess of revenue over expenses	1,922	17,437
Unrestricted net assets, beginning of year	360,775	343,338
Unrestricted net assets, end of year	<hr/> <hr/> \$ 362,697	<hr/> <hr/> \$ 360,775

See accompanying notes to financial statements.

SASKATCHEWAN DIETITIANS ASSOCIATION

Statement of Cash Flows

Year ended March 31, 2014, with comparative information for 2013

	2014	2013
Cash provided by (used in):		
Operations:		
Excess of revenue over expenses	\$ 1,922	\$ 17,437
Changes in non-cash operating working capital:		
Accrued interest receivable	2,775	(3,619)
Prepaid expenses	-	1,015
Accounts payable and accrued liabilities	(23)	5,023
Prepaid membership fees	5,810	10,795
	<u>10,484</u>	<u>30,651</u>
Investing:		
Net purchase of guaranteed investment certificates	(4,205)	(183,340)
Increase (decrease) in cash	6,279	(152,689)
Cash, beginning of year	88,359	241,048
Cash, end of year	<u>\$ 94,638</u>	<u>\$ 88,359</u>

See accompanying notes to financial statements.

SASKATCHEWAN DIETITIANS ASSOCIATION

Notes to Financial Statements

Year ended March 31, 2014

1. Nature of operations:

Saskatchewan Dietitians Association (the "Association") is a non-profit organization established by *The Dietitians Act of Saskatchewan*. The primary objective of the Association is to regulate the Dietetic profession in Saskatchewan in the public's interest and it is also responsible for regulating the exams for graduates.

2. Basis of preparation:

The financial statements for the year ended March 31, 2014 have been prepared in accordance with Canadian accounting standards for not-for-profit organizations outlined in Part III of the CPA Handbook.

3. Significant accounting policies:

The Association's significant accounting policies are as follows:

(a) Financial instruments:

Financial instruments are recorded at fair value on initial recognition and are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has elected to carry its guaranteed investment certificates at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Association determines if there is a significant adverse change in the expected amount of timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Association expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

3. Significant accounting policies (continued):

(b) Revenue recognition:

Membership fees are recorded in revenue in the period to which they relate.

(c) Income taxes:

The Association is exempt from income taxes under paragraph 149(1)(l) of *The Income tax Act*.

(d) Use of estimates:

The preparation of the financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Actual results could differ from those estimates.

4. Guaranteed investment certificates:

	2014	2013
Guaranteed Investment Certificate, bearing interest at 1.1%, maturing July 12, 2015	\$ 152,907	\$ -
Security Guaranteed Investment Certificate Plus, bearing interest at 0.49%, maturing April 25, 2014	77,044	76,718
Guaranteed Investment Certificate, bearing interest at 1.00%, maturing May 4, 2017	50,500	50,000
Guaranteed Investment Certificate, bearing interest at 1.60%, maturing January 9, 2015	14,000	-
Guaranteed Investment Certificate, bearing interest at 1.50%, maturing February 18, 2015	52,091	-
Guaranteed Investment Certificate, bearing interest at 1.55%, maturing June 22, 2015	30,563	-
Guaranteed Investment Certificate, bearing interest at 7.50%, maturing October 9, 2013	-	14,130
Guaranteed Investment Certificate Plus, bearing interest at 8.00%, maturing November 17, 2013	-	30,302
Guaranteed Investment Certificate, bearing interest at 8.00%, maturing November 20, 2013	-	21,750
Guaranteed Investment Certificate, bearing interest at 1.55%, maturing July 12, 2013	-	150,000
Guaranteed Investment Certificate, bearing interest at 1.50%, maturing March 12, 2014	-	30,000
	\$ 377,105	\$ 372,900

5. Risk Management:

Exposure to credit risk and interest rate risk arise in the normal course of the Association's business.

Credit risk

The Association's principal financial assets are cash, accrued interest receivable and guaranteed investment certificates. The carrying amounts of financial assets in the statement of financial position represent the Association's maximum credit exposure at the balance sheet date. The amounts disclosed in the statement of financial position are net of allowance for doubtful accounts, estimated based on previous experience and an assessment of the current economic environment. The Association does not have significant exposure to any individual customer and has not incurred any significant bad debts during the year.

Interest rate risk

The Association is exposed to interest rate risk on its cash balances and guaranteed investment certificates.

6. Fair value of financial assets and liabilities:

The fair value of the Association's cash, accrued interest receivable, guaranteed investment certificates and accounts payable and accrued liabilities approximate their carrying amounts.

7. Commitments:

The Association is committed under a lease for office space with remaining rental payments for the next year being \$3,308.

Schedule 1 - Staffing

Year ended March 31, 2014, with comparative information for 2013

(Unaudited)

	2014		2013
Registrar	\$ 43,572	\$	36,150
Travel	2,438		3,256
Bookkeeping services	1,000		1,310
Membership reimbursement	851		844
Administrative support	321		384
DC Conference and other conferences	1,456		367
	\$ 49,638	\$	42,311

Schedule 2 - Administrative

Year ended March 31, 2014, with comparative information for 2013

(Unaudited)

	2014		2013
Audit	\$ 10,213	\$	5,320
Office rental	4,174		4,095
Bank charges	3,889		3,661
Legal and consulting	799		2,022
Other	1,808		-
	\$ 20,883	\$	15,098

Schedule 3 - Executive

Year ended March 31, 2014, with comparative information for 2013

(Unaudited)

	2014		2013
Conferences	\$ 2,669	\$	2,789
Board honorarium	4,016		2,468
Directors and Officers liability insurance	1,550		1,350
Travel	1,202		997
Accommodations and meals	452		679
Teleconferences	461		373
Other	1,051		373
	\$ 11,401	\$	9,029

Schedule 4 - Support services

Year ended March 31, 2014, with comparative information for 2013

(Unaudited)

	2014		2013
Internet and website	\$ 1,573	\$	1,989
Office supplies	555		1,224
Other	337		1,060
Telephone and fax	757		700
Postage	446		524
Insurance	200		400
Printing and photocopying	39		121
Office equipment	971		-
	\$ 4,878	\$	6,018



Volunteer Wall of Recognition

SDA gratefully acknowledges the volunteers for 2013-2014.

SDA Board Members:

Charlotte Pilat Burns
Seshni Naidoo
Bronwyn Smetaniuk
Laurel Leuschen
Martina Richmond
Shawn Smith
Shawna Weeks

SDA Board

Public

Representatives :

Vivian Chicilo
Noel Selinger
Gene Motruk

Lean Barth
Shawna Berenbaum
Shanda Boehm
Julie Bunney
Allison Cammer
Danielle Campbell
Pam Cherkewich
Darci Climenhaga
Jean Coleman
Renee Coles
Suzanne Chubak
Adrienne Danilyw
Melanie Dubyk
Carla Flogan
Janelle Gordon
Janice Hayden
Robin Hartl
Audra Kish
Candace Kopec

Julie Kozmennik
Christina Ling
Krista Loessl
Poppy Lowe
Heather McAvoy
Myrna McDiarmid
Nicole McLennan
Jennifer Miller
Angela Mueller
Renee Nagus
Alicia Oliver
Joel Sanden
Tracy Sanden
Tracey Sentes
Tammy Taylor
Shari Tremaine
Sharon Walker
Dena Webb-Listwin
Nina Wilson
Flo Woods

We sincerely thank-you for your dedication to SDA!