

Saskatchewan College of Dietitians — Side by Side of Proposed Amendments to the SCD Regulatory Bylaws, 2018

Current SCD Regulatory Bylaws (2018)	Proposed Bylaws	Rationale
1 Title 1 These bylaws may be cited as The SCD Regulatory Bylaws, 2018.	1 Title 1 These bylaws may be cited as The SCD Regulatory Bylaws, 2026.	Updated to current year.
2 Definitions 2 In these bylaws: (a) “Act” means The Dietitians Act; (b) “good standing”, in relation to an application for registration, means that the applicant does not have a discipline record and there are no outstanding complaints in relation to the applicant’s practice; (c) “registration examination” means the Canadian Dietetic Registration Examination or other registration examination approved by the Board.	2 Definitions 2 In these bylaws: (a) “Act” means The Dietitians Act; (b) “good standing”, in relation to an application for registration, means that the applicant does not have a discipline record and there are no outstanding complaints in relation to the applicant’s practice; (c) “registration examination” means the Canadian Dietetic Registration Examination or other registration examination approved by the Board.	
MEMBERSHIP AND REGISTRATION		
3 Categories of membership 3 The following categories of membership in the College are established: (a) full practising member; (b) restricted member; (c) temporary member; (d) honorary member; and (e) inactive member.	3 Categories of membership 3 The following categories of membership in the College are established: (a) full practising member; (b) restricted member; (c) temporary member; (d) honorary member; and (e) inactive member.	
4 Registration procedures generally 4(1) All applications for registration of any kind shall be made on a form provided by the College. (2) All applicants for registration shall provide: (a) evidence of good character as required by the board; (b) a satisfactory criminal record check; and (c) evidence of English language proficiency as required by the board.	4 Registration procedures generally 4(1) All applications for registration of any kind shall be made on a form provided by the College. (2) All applicants for registration shall provide: (a) evidence of good character as required by the board; (b) a satisfactory criminal record check; and (c) evidence of English language proficiency as required by the board.	
5 Full practising member	5 Full practising member	

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5(1) Registration as a full practising member and initial licensure is available to a person who: (a) submits a completed application form together with the prescribed fee; (b) has, within the period of three years prior to the application: (i) obtained a university degree in nutrition and/or dietetics approved by the Board; and (ii) has successfully completed a period of practicum training approved by the Board; (c) has successfully completed the registration examination; and (d) in the case of a person who is registered in a jurisdiction outside Canada, provides proof of registration in good standing in that other jurisdiction. (2) Registration as a full practising member is available to a person described in clause 19(1)(c) of the Act who: (a) submits a completed application form together with the prescribed fee; (b) provides evidence of registration in good standing as the equivalent of a full practising member in another jurisdiction in Canada. (3) Full practising membership entitles a person to the following privileges: (a) to be licensed to practice dietetics in Saskatchewan; (b) to vote and hold office in the College; (c) to have a voice and a vote at the annual and special meetings of the College; (d) to be appointed to committees of the College; (e) to receive a copy of the College's documents appropriate for distribution; (f) to receive the publications of the College; and (g) to use the title Dietitian, Professional Dietitian, Registered Dietitian, and/or the initials P.Dt. and/or R.D.	5(1) Registration as a full practising member and initial licensure is available to a person who: (a) submits a completed application form together with the prescribed fee; (b) has, within the period of three years prior to the application: (i) obtained a university degree in nutrition and/or dietetics approved by the Board; and (ii) has successfully completed a period of practicum training approved by the Board; (c) has successfully completed the registration examination; and (d) in the case of a person who is registered in a jurisdiction outside Canada, provides proof of registration in good standing in that other jurisdiction. (2) Registration as a full practising member is available to a person described in clause 19(1)(c) of the Act who: (a) submits a completed application form together with the prescribed fee; (b) provides evidence of registration in good standing as the equivalent of a full practising member in another jurisdiction in Canada. (3) Full practising membership entitles a person to the following privileges: (a) to be licensed to practice dietetics in Saskatchewan; (b) to vote and hold office in the College; (c) to have a voice and a vote at the annual and special meetings of the College; (d) to be appointed to committees of the College; (e) to receive a copy of the College's documents appropriate for distribution; (f) to receive the publications of the College; and (g) to use the title Dietitian, Professional Dietitian, Registered Dietitian, and/or the initials P.Dt. and/or R.D.	
6 Restricted member 6(1) Registration as a restricted member and initial licensure is available to a person who:	6 Restricted member 6(1) Registration as a restricted member and initial licensure is available to a person who:	

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(a) submits a completed application form together with the prescribed fee; (b) meets all the requirements of clauses 5(1)(a), (b); and (c) has applied to take the next scheduled registration examination or has taken the exam and is awaiting the results. (2) Restricted membership entitles a person to the following privileges: (a) to be licensed to practice dietetics in Saskatchewan in accordance with section 12; (b) to use the title Graduate Dietitian, Professional Dietitian (Candidate) or Registered Dietitian (Candidate) and the initials P.Dt.(Candidate) and R.D (Candidate); (c) to have a voice, but no vote, at the annual and special meetings of the College; (d) to receive a copy of the College's documents appropriate for distribution; and (e) to receive the publications of the College.	(a) submits a completed application form together with the prescribed fee; (b) meets all the requirements of clauses 5(1)(a), (b); and (c) has applied to take the next scheduled registration examination or has taken the exam and is awaiting the results. (2) Restricted membership entitles a person to the following privileges: (a) to be licensed to practice dietetics in Saskatchewan in accordance with section 12; (b) to use the title Graduate Dietitian, Professional Dietitian (Candidate) or Registered Dietitian (Candidate) and the initials P.Dt.(Candidate) and R.D (Candidate); (c) to have a voice, but no vote, at the annual and special meetings of the College; (d) to receive a copy of the College's documents appropriate for distribution; and (e) to receive the publications of the College.	
7 Temporary membership 7(1) Temporary membership is available to a person who: (a) submits a completed application form together with the prescribed fee; (b) provides evidence of registration in good standing as a member in another jurisdiction in Canada; and (c) requires registration on a temporary basis for a specified purpose that is approved by the Registrar. (2) Temporary membership entitles a person to the following privileges: (a) to practice dietetics, subject to any restrictions and for the period specified on the temporary licence; and (b) to use the title Professional Dietitian; Registered Dietitian, and the initials P.Dt. and R.D.	7 Temporary membership 7(1) Temporary membership is available to a person who: (a) submits a completed application form together with the prescribed fee; (b) provides evidence of registration in good standing as a member in another jurisdiction in Canada; and (c) requires registration on a temporary basis for a specified purpose that is approved by the Registrar. (2) Temporary membership entitles a person to the following privileges: (a) to practice dietetics, subject to any restrictions and for the period specified on the temporary licence; and (b) to use the title Professional Dietitian; Registered Dietitian, and the initials P.Dt. and R.D.	
8 Restricted member changing status to full practising member	8 Restricted member changing status to full practising member	

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8 A restricted member who has successfully completed the registration examination may obtain full practising membership upon application and payment of the required fee.	8 A restricted member who has successfully completed the registration examination may obtain full practising membership upon application and payment of the required fee.	
9 Obligations of members to notify the Registrar of changes to contact information 9 All members are required to: (a) notify the Registrar of any change in name, address and/or employment status.	9 Obligations of members to notify the Registrar of changes to contact information 9 All members are required to: (a) notify the Registrar of any change in name, address and/or employment status.	
LICENSURE		
10 Licence required 10(1) The licence year of the College is the period from April 1 in one year to March 31 in the next following year. (2) Every licence expires on the March 31 of the licence year for which it is issued. (3) In order to practice, every member shall obtain a licence in each year by submitting the required application form, provided by the College, together with the prescribed fee for the licence, on or before April 1 in each year. (4) A member who does not obtain or renew a licence ceases to be licensed, and is noted as an inactive member in the register. (5) A member who has been inactive for three or more years is required to complete an assessment as directed by the Registration Committee, and to complete any academic upgrading, practical training or examination that the Registration Committee requires in order to obtain a licence.	10 Licence required 10(1) The licence year of the College is the period from April 1 in one year to March 31 in the next following year. (2) Every licence expires on the March 31 of the licence year for which it is issued. (3) In order to practice, every member shall obtain a licence in each year by submitting the required application form, provided by the College, together with the prescribed fee for the licence, on or before April 1 in each year. (4) A member who does not obtain or renew a licence ceases to be licensed, and is noted as an inactive member in the register. (5) A member who has been inactive for three or more years is required to complete an assessment as directed by the Registration Committee, and to complete any academic upgrading, practical training or examination that the Registration Committee requires in order to obtain a licence.	
11 Full practising licence 11 In order to be eligible to obtain or renew a full practising licence, a full practising member must: (a) pay the applicable fee as set out in the SCD Fee Bylaws (b) comply with the continuing competence provisions of this bylaw; and (c) be of good character.	11 Full practising licence 11 In order to be eligible to obtain or renew a full practising licence, a full practising member must: (a) pay the applicable fee as set out in the SCD Fee Bylaws (b) comply with the continuing competence provisions of this bylaw; and (c) be of good character.	
12 Restricted licence	12 Restricted licence	

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12(1) A restricted member is eligible to renew a restricted licence in accordance with this section. (2) A restricted licence expires on the earlier of 12 weeks after the date on which the member wrote the registration examination or when the results are received by the College. (3) If a restricted member fails the registration examination on their first attempt, the restricted member may apply for an extension of their restricted licence for a period of time no later than 12 weeks following the next sitting of the registration examination. (4) If a restricted member fails the registration examination on their second attempt, the member's restricted licence is thereupon revoked and the member must provide proof of upgrading to the satisfaction of the registration committee before being permitted to make a third and final attempt at the registration examination.	12(1) A restricted member is eligible to renew a restricted licence in accordance with this section. (2) A restricted licence expires on the earlier of 12 weeks after the date on which the member wrote the registration examination or when the results are received by the College. (3) If a restricted member fails the registration examination on their first attempt, the restricted member may apply for an extension of their restricted licence for a period of time no later than 12 weeks following the next sitting of the registration examination. (4) If a restricted member fails the registration examination on their second attempt, the member's restricted licence is thereupon revoked and the member must provide proof of upgrading to the satisfaction of the registration committee before being permitted to make a third and final attempt at the registration examination.	
13 Temporary licence 13(1) A temporary member is eligible to renew a temporary licence for a total period of not more than three months, or such longer period of time as the registrar may determine. (2) While holding a temporary licence, the member must maintain registration in good standing as the equivalent of a full practising member in the other jurisdiction in Canada in which they were registered at the time of application. (3) The temporary licence so issued shall state the limitations imposed on practice by the registrar.	13 Temporary licence 13(1) A temporary member is eligible to renew a temporary licence for a total period of not more than three months, or such longer period of time as the registrar may determine. (2) While holding a temporary licence, the member must maintain registration in good standing as the equivalent of a full practising member in the other jurisdiction in Canada in which they were registered at the time of application. (3) The temporary licence so issued shall state the limitations imposed on practice by the registrar.	
CONTINUING COMPETENCE		
14 Submission of continuing competence program documents 14(1) Every member shall submit to the College a practice reflection and satisfactory learning plan, using the tools and documented in the manner approved by the board: within six weeks of initial licensure, to be implemented in the remainder of that licence year; and by March 31 in each year after initial licensure, to be implemented in the upcoming licence year, and including an update on the member's progress on the current learning plan.	14 Submission of continuing competence program documents 14(1) Every member shall submit to the College a practice reflection and satisfactory learning plan, using the tools and documented in the manner approved by the board: within six weeks of initial licensure, to be implemented in the remainder of that licence year; and by March 31 in each year after initial licensure, to be implemented in the upcoming licence year, and including an update on the member's progress on the current learning plan.	

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(2) Continuing competence program activities that are included in a learning plan are to be linked to the practice reflection and must be related to dietetic practice. (3) Every member shall retain documentation related to the continuing competence program for a period of five years. (4) Members may apply to the Professional Standards Committee for an extension for the submission of their learning plan, by submitting a written request at least 5 days prior to the deadline for submission of the learning plan described in subsection (1).	(2) Continuing competence program activities that are included in a learning plan are to be linked to the practice reflection and must be related to dietetic practice. (3) Every member shall retain documentation related to the continuing competence program for a period of five years. (4) Members may apply to the Professional Standards Committee for an extension for the submission of their learning plan, by submitting a written request at least 5 days prior to the deadline for submission of the learning plan described in subsection (1).	
15 Continuing competence program submission review 15 The Professional Standards Committee shall: (a) review the continuing competence program submission of members; and (b) forward a report of this review to the Registrar by June 1 in each year. (2) If a member's continuing competence submission learning plan is not related to dietetic practice, is unclear or otherwise insufficient the member will receive a written request to make amendments within 30 days.	15 Continuing competence program submission review 15 The Professional Standards Committee shall: (a) review the continuing competence program submission of members; and (b) forward a report of this review to the Registrar by June 1 in each year. (2) If a member's continuing competence submission learning plan is not related to dietetic practice, is unclear or otherwise insufficient the member will receive a written request to make amendments within 30 days.	
SPECIALIZED AREAS OF PRACTICE (NEW)		
— No corresponding provision —	Adjustment of insulin 15.1(1) In this section: “adjustment of insulin” means to recommend and manage insulin dose changes on an existing prescription in order to support diabetes self-management, in collaboration with the client and other members of the health care team; “authorized prescriber” means a person who is authorized to prescribe insulin in accordance with <i>The Drug Schedules Regulations</i>; “prescription” means a prescription as defined in <i>The Pharmacy and Pharmacy Disciplines Act</i>.	By enabling authorized dietitians to perform beyond entry level competence activities (BELC), it will increase system capacity thereby reducing burden on other providers and improving client access to care.

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	(2) No registrant shall make an adjustment of insulin dose on an existing prescription unless the registrant: (a) has successfully completed post-basic education; (b) has demonstrated competence acceptable to their employer; (c) practices pursuant to an employer-supported clinical protocol; and (d) performs adjustment of insulin pursuant to a client-specific order, or a directive for a defined client population, issued by an authorized prescriber.	BELC practices that are not supported by direct language in the <i>Dietitians Act</i> must be supported by comprehensive employer policies and a clinical protocol to support safe implementation.
	Dysphagia clinical swallowing evaluation 15.2 (1) In this section: “clinical swallowing evaluation (CSE)” means a clinical assessment of swallowing safety and efficiency to determine need for instrumental swallow study. A CSE includes review of the patient’s medical history, respiratory function including recent/relevant chest imaging, oxygen demands, history of respiratory infections, medication effects, and reported/observed swallowing difficulty, completion of oral mechanism and cranial nerve examination, and provision of oral trials of specific diet textures (IDDSI 0, 4, and 7 only), if appropriate. The residents will be assessed for mastication and oral clearance, and overt signs and symptoms of aspiration suggestive of possible airway invasion. (2) No registered dietitian shall perform a dysphagia clinical swallowing evaluation unless the registrant: (a) has successfully completed post-basic education; (b) has demonstrated competence acceptable to their employer; and (c) practices pursuant to an employer-supported clinical protocol.	By enabling authorized dietitians to perform beyond entry level competence activities (BELC), it will increase system capacity thereby reducing burden on other providers and improving client access to care. BELC practices that are not supported by direct language in the <i>Dietitians Act</i> must be supported by comprehensive employer policies and a clinical protocol to support safe implementation

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— No corresponding provision —	Parenteral nutrition order writing 15.3 (1) In this section: “parenteral nutrition order writing” means to initiate, change or cease the order for parenteral nutrition formulations (e.g. amino acids, dextrose, lipids, vitamins, minerals, electrolytes and trace elements) for the purposes of nutrition support; “authorized prescriber” means a person who is authorized to prescribe scheduled drugs in accordance with <i>The Drug Schedules Regulation</i> (2) No registered dietitian shall perform parenteral nutrition order writing unless the registrant: (a) has successfully completed post-basic education; (b) has demonstrated competence acceptable to their employer; (c) practices pursuant to an employer-supported clinical protocol; and (d) performs parenteral nutrition order writing pursuant to a client-specific order, or a directive for a defined client population, issued by an authorized prescriber.	By enabling authorized dietitians to perform beyond entry level competence activities (BELC), it will increase system capacity thereby reducing burden on other providers and improving client access to care. BELC practices that are not supported by direct language in the <i>Dietitians Act</i> must be supported by comprehensive employer policies and a clinical protocol to support safe implementation
— No corresponding provision —	Insertion or removal of enteral feeding tubes 15.4 (1) In this section: “nasogastric tube” means a tube that is passed through the nose and down through the nasopharynx and esophagus into the stomach. “orogastric tube” means a tube that is passed through the mouth and down through the oropharynx and esophagus into the stomach. “balloon retained gastrostomy tube” is a feeding tube inserted directly through the abdomen into the stomach and held in place by an inflatable balloon.	By enabling authorized dietitians to perform beyond entry level competence activities (BELC), it will increase system capacity thereby reducing burden on other providers and improving client access to care.

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	(2) No registered dietitian shall insert or remove a naso/oro-gastric feeding tube or remove and replace water in a balloon-retained gastrostomy feeding tube or remove and replace a balloon-retained feeding tube unless the registrant: (a) has successfully completed post-basic education; (b) has demonstrated competence acceptable to their employer; (c) practices pursuant to an employer-supported clinical protocol; and (d) performs insertion/removal of a feeding tube pursuant to a client-specific order, or a directive for a defined client population issued by an authorized provider.	BELC practices that are not supported by direct language in the <i>Dietitians Act</i> must be supported by comprehensive employer policies and a clinical protocol to support safe implementation
STATUTORY COMMITTEES		
16 Professional Conduct Committee 16(1) A member of the Professional Conduct Committee who has a conflict of interest shall step down, and the Board shall appoint a replacement to deal with the specific complaint. (2) The Committee shall notify the member who is the subject of an allegation that a complaint has been received, in writing, and ask for a written response within 30 days. (3) The Committee shall notify the person who made the complaint, in writing, that the allegation will be reviewed.	16 Professional Conduct Committee 16(1) A member of the Professional Conduct Committee who has a conflict of interest shall step down, and the Board shall appoint a replacement to deal with the specific complaint. (2) The Committee shall notify the member who is the subject of an allegation that a complaint has been received, in writing, and ask for a written response within 30 days. (3) The Committee shall notify the person who made the complaint, in writing, that the allegation will be reviewed.	
17 Discipline Committee 17(1) A member of the Discipline Committee who has a conflict of interest shall step down, and the Board shall appoint a replacement to deal with the specific complaint. (2) Findings of guilt by the Discipline Committee are matters of public interest and are reported in College publications (including the website), noted in the register and reported to the member's employer.	17 Discipline Committee 17(1) A member of the Discipline Committee who has a conflict of interest shall step down, and the Board shall appoint a replacement to deal with the specific complaint. (2) Findings of guilt by the Discipline Committee are matters of public interest and are reported in College publications (including the website), noted in the register and reported to the member's employer.	
18 Code of Ethics	18 Code of Ethics	

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18 Every member shall comply with the “SCD Code of Ethics May 2005.”	18 Every member shall comply with the “SCD Code of Ethics May 2005.”	
19 Professional Standards 19 Every member shall comply with the standards of practice and practice guidelines as established by the College and updated from time to time.	19 Professional Standards 19 Every member shall comply with the standards of practice and practice guidelines as established by the College and updated from time to time.	
20 Prohibitions 20(1) No member shall: (a) endanger the safety of a client; (b) wrongfully abandon a client; (c) fail to comply with any applicable law respecting the collection, use, handling or disclosure of personal information or personal health information; (d) falsify or fail to maintain any client record; (e) fail to inform an employer of the dietitian's inability to accept specific responsibility in areas where special training was required or where the dietitian did not feel competent to function without supervision; (f) fail to report incompetence or misconduct of a member or colleague; (g) fail without reasonable cause to respond to inquiries from the College. (h) guarantee a cure either verbally or in writing or by advertising or otherwise; (i) advertise, promote, or carry on any marketing activities that are inaccurate or misleading to the public, or that directly or indirectly: (i) misrepresent facts; (ii) compare either directly, indirectly or by innuendo, the member's services or ability with that of any other practitioner or clinic, or promises or offers more effective service or better results than those available elsewhere; (iii) deprecate another member or clinic with respect to service, ability or fees; (iv) create an unjustified expectation about the results the member can achieve;	20 Prohibitions 20(1) No member shall: (a) endanger the safety of a client; (b) wrongfully abandon a client; (c) fail to comply with any applicable law respecting the collection, use, handling or disclosure of personal information or personal health information; (d) falsify or fail to maintain any client record; (e) fail to inform an employer of the dietitian's inability to accept specific responsibility in areas where special training was required or where the dietitian did not feel competent to function without supervision; (f) fail to report incompetence or misconduct of a member or colleague; (g) fail without reasonable cause to respond to inquiries from the College. (h) guarantee a cure either verbally or in writing or by advertising or otherwise; (i) advertise, promote, or carry on any marketing activities that are inaccurate or misleading to the public, or that directly or indirectly: (i) misrepresent facts; (ii) compare either directly, indirectly or by innuendo, the member's services or ability with that of any other practitioner or clinic, or promises or offers more effective service or better results than those available elsewhere; (iii) deprecate another member or clinic with respect to service, ability or fees; (iv) create an unjustified expectation about the results the member can achieve;	

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(v) a take advantage, either physically, emotionally, or financially, of any patient, or use coercion, duress, or harassment; (vi) are incompatible with the best interests of the public or members, or tend to harm the standing of the dietetic profession generally; (vii) contain any testimonial or discloses the names of clients; or (viii) contain any reference to a specific brand of drug, device, or equipment. (j) abuse a client physically, sexually, verbally or psychologically; (k) engage in the practice of dietetics while under the influence of alcohol or drugs; (l) influence a client to change the client's last will and testament; (m) misappropriate property belonging to a client, employer or fellow employee; (n) conspire to participate in any act of misconduct or counsel a participant in any act of misconduct. (2) For the purpose of clause (1)(j), sexual abuse includes: (a) sexual intercourse or any other form of sexual activity between a client and a member; (b) touching of a sexual nature between a client and a member including, but not limited to: (i) touching or massaging breasts or pelvic area, or any sexualized body part; and (ii) kissing of a sexual nature; and (c) behavior or remarks of a sexual nature between a client and member, including: (i) verbal or written comments, inappropriate procedures, gestures or expressions that are seductive or sexually demeaning to the client; (ii) deliberately watching a client dress or undress where it is unrelated to the provision of the member's services; (iii) questioning a client regarding the client's sexual performance, history, or orientation where it is unrelated to the provision of the member's services; or (iv) discussion of a client's sexual performance, history or orientation where it is unrelated to the provision of the member's services.	(v) a take advantage, either physically, emotionally, or financially, of any patient, or use coercion, duress, or harassment; (vi) are incompatible with the best interests of the public or members, or tend to harm the standing of the dietetic profession generally; (vii) contain any testimonial or discloses the names of clients; or (viii) contain any reference to a specific brand of drug, device, or equipment. (j) abuse a client physically, sexually, verbally or psychologically; (k) engage in the practice of dietetics while under the influence of alcohol or drugs; (l) influence a client to change the client's last will and testament; (m) misappropriate property belonging to a client, employer or fellow employee; (n) conspire to participate in any act of misconduct or counsel a participant in any act of misconduct. (2) For the purpose of clause (1)(j), sexual abuse includes: (a) sexual intercourse or any other form of sexual activity between a client and a member; (b) touching of a sexual nature between a client and a member including, but not limited to: (i) touching or massaging breasts or pelvic area, or any sexualized body part; and (ii) kissing of a sexual nature; and (c) behavior or remarks of a sexual nature between a client and member, including: (i) verbal or written comments, inappropriate procedures, gestures or expressions that are seductive or sexually demeaning to the client; (ii) deliberately watching a client dress or undress where it is unrelated to the provision of the member's services; (iii) questioning a client regarding the client's sexual performance, history, or orientation where it is unrelated to the provision of the member's services; or (iv) discussion of a client's sexual performance, history or orientation where it is unrelated to the provision of the member's services.	
21 Conflict of interest	21 Conflict of interest	

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Current SCD Regulatory Bylaws (2018)	Proposed Bylaws	Rationale
21(1) Members serving in an official capacity on behalf of the College shall declare a conflict of interest in matters under discussion, business of the College or in decisions taken in which they have a conflict of interest. (2) It is the responsibility of the presiding officer to ensure that members identifying a conflict of interest leave the meeting during consideration of the pertinent issue and the secretary of the meeting shall record the departure of the member in the minutes. (3) Members who represent the College shall not assume a position if a conflict of interest is identified. (4) A conflict of interest includes the following situations: (a) where the member is involved in negotiating wages and/or employment contracts, or completing performance appraisals for College staff who may be related to that member; (b) where the member is involved in determining/reviewing credentials and registration/licensing eligibility for an applicant or another member who may be related to that member; (c) where the member is involved in the investigation and/or discipline process affecting another member who may be related to that member; and (d) where the member, member's family, employees of the College, partner, or associate might personally or financially benefit from decisions or information gained from involvement on the Board or committees.	21(1) Members serving in an official capacity on behalf of the College shall declare a conflict of interest in matters under discussion, business of the College or in decisions taken in which they have a conflict of interest. (2) It is the responsibility of the presiding officer to ensure that members identifying a conflict of interest leave the meeting during consideration of the pertinent issue and the secretary of the meeting shall record the departure of the member in the minutes. (3) Members who represent the College shall not assume a position if a conflict of interest is identified. (4) A conflict of interest includes the following situations: (a) where the member is involved in negotiating wages and/or employment contracts, or completing performance appraisals for College staff who may be related to that member; (b) where the member is involved in determining/reviewing credentials and registration/licensing eligibility for an applicant or another member who may be related to that member; (c) where the member is involved in the investigation and/or discipline process affecting another member who may be related to that member; and (d) where the member, member's family, employees of the College, partner, or associate might personally or financially benefit from decisions or information gained from involvement on the Board or committees.	
22 Applications to review decisions of the registrar 22(1) For the purposes of subsection 20(4) of the Act, an application to review a decision of the registrar respecting an application for registration or licensure must be made to the board, within 30 days after a written copy of the decision is served, by sending or delivering a written request in the form of a letter to the board, which must be received in the College office within that time, setting out the grounds on which the applicant alleges that the registrar's decision is in error, together with any documentation necessary to support the allegation. (2) The board shall provide an applicant for review with an opportunity to make a verbal presentation to the board, if desired by the applicant, as soon as possible after the application is received.	22 Applications to review decisions of the registrar 22(1) For the purposes of subsection 20(4) of the Act, an application to review a decision of the registrar respecting an application for registration or licensure must be made to the board, within 30 days after a written copy of the decision is served, by sending or delivering a written request in the form of a letter to the board, which must be received in the College office within that time, setting out the grounds on which the applicant alleges that the registrar's decision is in error, together with any documentation necessary to support the allegation. (2) The board shall provide an applicant for review with an opportunity to make a verbal presentation to the board, if desired by the applicant, as soon as possible after the application is received.	

Saskatchewan College of Dietitians — Side by Side of Proposed Amendments to the SCD Regulatory Bylaws, 2018

Current SCD Regulatory Bylaws (2018)	Proposed Bylaws	Rationale
23 Demand for special meeting 23 The number of members required to demand a special meeting of the College to be held in accordance with subsection 6(2) of the Act is the number equal to 10% of the number of registered members who are licensed to practice.	23 Demand for special meeting 23 The number of members required to demand a special meeting of the College to be held in accordance with subsection 6(2) of the Act is the number equal to 10% of the number of registered members who are licensed to practice.	
24 Electronic service of notices 24 Documents that are required or permitted by the Act and the bylaws to be served on or given to a person by facsimile or email, may be sent to the person at the facsimile number or email address in the records of the College.	24 Electronic service of notices 24 Documents that are required or permitted by the Act and the bylaws to be served on or given to a person by facsimile or email, may be sent to the person at the facsimile number or email address in the records of the College.	
25 Repeal of former regulatory bylaws 25 All former regulatory bylaws of the College are repealed.	25 Repeal of former regulatory bylaws 25 All former regulatory bylaws of the College are repealed.	